



Minnesota
STATE COLLEGES
& UNIVERSITIES

MINNESOTA STATE COLLEGE FACULTY (MSCF)
REQUEST FOR RELEASE TIME FOR
LOCAL MSCF OFFICERS

Faculty Member _____

College _____

To: Office of the Chancellor, Personnel
Minnesota State Colleges and Universities

In accordance with the terms of Article 9, Section 1 of the EMPLOYMENT CONTRACT between the Minnesota State Colleges and Universities Board of Trustees and the Minnesota State College Faculty, it is requested that the above named faculty member be granted RELEASE TIME not to exceed twelve (12) credits per year to be shared by one (1) or more local MSCF officers on each campus for the purposes of conducting MSCF duties.

_____ credits for _____ semester, 200_____

*List course(s) number/title and credits: _____

_____ credits for _____ semester, 200_____

*List course(s) number/title and credits: _____

AGREED TO:

President

Date

APPROVED BY:

Office of the Chancellor/Personnel
Minnesota State Colleges and Universities

Date

cc: Faculty Member
College Personnel Office
Office of the Chancellor/Personnel
MSCF – Higher Education Field Staff