

## STARS Tech ID & PIN Number look-up

Go to the STARS logon site at: <https://secure.mnsu.edu/mnscupd/login/>

### STARS

#### Systemwide Training and Registration Site

**Tech ID**

**PIN**

**Your Campus**

Your PIN has been preset to one of the following numbers. Your birthdate in YYMMDD. OR, the last six-digits of your SSN.

What is my **Tech ID** and **PIN** number?

To find your **Tech ID** – click on the Tech ID link. This will take you to the e-services look-up page.

On the e-services page, scroll down to your campus and choose e-services. This will link you to your campus e-services site.

You will now be working from the **left hand navigation column on your campus e-service page**.

From *the left hand navigation column*, click on Lookup ID and follow the directions, as shown on the diagram below. You will need to enter your SSN and your PIN/Password, which has been pre-set to your birthday, in this format: YYMMDD. Then, click on Lookup ID.

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## Lookup ID

To look up your Student ID or User Name, enter your SSN plus the corresponding PIN/Password or Library Card Barcode.

\*Social Security Number:  (format: 123456789)

\*And one of the following:

Login PIN/Password:  Or  ← (DOB format: YYMMDD)

Library Card Barcode

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To find your PIN (Password), click on "Lookup PIN/Password" on the *left hand navigation column* and follow the instructions. In the box (below) for Student ID or User Name, enter your **Tech ID** and click on "Get Password."

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## Lookup PIN/Password

To lookup your PIN/Password, enter your Student ID or User Name.

\*Student ID or User Name:  ← (Tech ID goes here)

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You will then be prompted to enter your e-mail address, and e-services will e-mail you your PIN/Password number.

If you need further help, see the videos on the e-services main page at:

<https://secure.mnsu.edu/mnscupd/eServicesList.asp>

If you cannot access your Tech ID online through e-services, contact your Human Resources office to request your Tech ID.

Once you have your Tech ID and PIN number you can log on to STARS by selecting your campus in the drop down menu on any of the STARS logon pages.